

DATE _____

CUSTOMER NUMBER _____

TENANT INFORMATION FORM

I / We _____, prospective tenant(s) / buyer(s) for the property located at _____,

Managed By: _____ Owned By: _____,

Hereby allow TENANT CHECK and or the property owner / manager to inquire into my / our credit file, criminal, and rental history as well as any other personal record, to obtain information for use in processing of this application. I / we understand that on my / our credit file it will appear the TENANT CHECK has made an inquiry. I / we cannot claim any invasion of privacy or any other claim that may arise against TENANT CHECK now or in the future.

PLEASE PRINT CLEARLY

<u>TENANT INFORMATION:</u>		<u>SPOUSE / ROOMMATE:</u>	
SINGLE _____	MARRIED _____	SINGLE _____	MARRIED _____
SOCIAL SECURITY #: _____		SOCIAL SECURITY #: _____	
FULL NAME: _____		FULL NAME: _____	
DATE OF BIRTH: _____		DATE OF BIRTH: _____	
DRIVER LICENSE #: _____		DRIVER LICENSE #: _____	
CURRENT ADDRESS: _____		CURRENT ADDRESS: _____	
_____ HOW LONG? _____		_____ HOW LONG? _____	
LANDLORD & PHONE: _____		LANDLORD & PHONE: _____	
PREVIOUS ADDRESS: _____		PREVIOUS ADDRESS: _____	
_____ HOW LONG? _____		_____ HOW LONG? _____	
EMPLOYER: _____		EMPLOYER: _____	
OCCUPATION: _____		OCCUPATION: _____	
GROSS MONTHLY INCOME: _____		GROSS MONTHLY INCOME: _____	
LENGTH OF EMPLOYMENT: _____		LENGTH OF EMPLOYMENT: _____	
WORK PHONE NUMBER: _____		WORK PHONE NUMBER: _____	
HAVE YOU EVER BEEN ARRESTED? (CIRCLE ONE) YES NO		HAVE YOU EVER BEEN ARRESTED? (CIRCLE ONE) YES NO	
HAVE YOU EVER BEEN EVICTED? (CIRCLE ONE) YES NO		HAVE YOU EVER BEEN EVICTED? (CIRCLE ONE) YES NO	
SIGNATURE: _____		SIGNATURE: _____	
PHONE NUMBER: _____		PHONE NUMBER: _____	

TENANT CHECK HOURS OF OPERATION:
MONDAY - FRIDAY : 9:00 a.m. - 5:30 p.m.
SATURDAY : 11:00 a.m. - 4:00p.m.
 ALL ORDERS RECEIVED AFTER 5:00 p.m. (3:30 p.m. on Sat.) WILL BE PROCESSED THE NEXT BUSINESS DAY

TENANT CHECK FAX #: (727) 942-6843

IF THE WRONG SOCIAL SECURITY NUMBER IS SUBMITTED, A SECOND APPLICATION FEE WILL BE CHARGED TO RE-PULL THE REPORT.

A CREDIT REPORTING SERVICE PROVIDING CREDIT REPORTS FOR REALTORS / PROPERTY MANAGERS / APARTMENT COMPLEXES / MOBILE HOME PARKS / CONDOMINIUM ASSOCIATIONS / EMPLOYERS



3401 Gandy Boulevard
Pinellas Park, FL 33781
TEL: (727) 577-0287
FAX: (727) 577-4864

SUBTENANT & RESIDENT ACKNOWLEDGEMENT FORM

DATE: _____, 2011

Lot # _____ Owner(s): _____

SUBTENANT(S) PLEASE COMPLETE:

I/We _____ will be renting the mobile home located at Lot # _____ within the Sunset Village, aka Sunset Palms, community; hereafter referred to as "the Association." The term of the lease begins on _____ and ends on _____ (Copy of lease attached).

I/We have been provided a copy of the current Rules and Regulations for the Association and do hereby agree to abide by them. I/We attest that I/we meet the current age restriction of 55 years plus and I/we are aware that this is a pet free community and that no pets are allowed within the Park at any time. I/We are aware that a criminal background check will be run on each person and agree to provide the Association with any/all requested information and/or fees necessary to complete the residency application and approval process I/We agree to check in at the Park Office upon arrival and check out with the Park Office upon departure.

Subtenant Signature

Subtenant Signature

RESIDENT(S) READ & SIGN AS ACKNOWLEDGEMENT PLEASE:

1. Subletting is allowed on a seasonal basis only. The terms of the lease will be for a minimum period of three (3) months and a maximum period of six (6) months. Absolutely no year round rentals allowed. It should be noted that if you rent your Unit you are required to register with the Pinellas County Tax Collector to collect and remit a Tourist Development Tax, based upon the amount of rent received, or upon the fair market value of the compensation received in lieu of rent. All taxes, including the required Florida Sales tax and Pinellas Local Option Surtax are the sole responsibility of the Owner.

2. It is the responsibility of the Unit Owners to notify Sunset Palms Office of their intent to lease their Unit and to provide information on the Subtenant. The Subtenant must sign in at the Office upon arrival and sign out at the time of departure from the Park. Subtenants will be subjected to a background check at the expense of the Unit Owner. Management reserves the right to interview potential subtenants. All Subtenants must receive Management approval prior to occupancy. Subtenants are bound by the same rules and regulations as the Unit Owner and Unit Owner is responsible for the actions of the Subtenant.

Resident Signature

Resident Signature



SUNSET VILLAGE, INC.
3401 Gandy Blvd. Pinellas Park, Fl. 33781

APPLICATION FOR RESIDENCY - SUBLEASE

Please Print all Information

Rental _____ Rental _____
Address: _____ Dates: From _____ To _____

Applicant #1; Full Name: _____ Phone # _____

Applicant #2; Full Name: _____ Phone # _____

List any additional residents: _____

Permanent Address: _____

Vehicle: Make/Model _____ Year _____ State & Tag # _____

Owner acknowledges responsibility for all rent, maintenance and water fees during the rental period. This application must be submitted, along with copies of the applicant ID's, the Acknowledgement and Tenant Information forms and the required fee for background check, a minimum of 14 days prior to occupancy to complete the approval process.

Owner Signature: _____ Date: _____

Address: _____ Phone: _____

Approved By: _____

Property Manager

Board of Directors



SUNSET VILLAGE, INC.
3401 Gandy Blvd. Pinellas Park, Fl. 33781

INCOME REPORTED TO INTERNAL REVENUE SERVICE

Generally, you must include in your gross income all amounts you receive as rent. Rental income is any payment you receive for the use or occupation of property. In addition to amounts you receive as normal rental payments, there are other amounts that may be rental income. For additional information visit www.irs.gov publication 527 or contact your local IRS office.

Owner Signature: _____ Date: _____
Address: _____ Phone: _____

Approved By: _____
Property Manager Board of Directors