



**SUNSET VILLAGE, INC.
O/A SUNSET PALMS
Rules & Regulations Committee Meeting Minutes
March 9, 2023
Sunset Palms Clubhouse**

Call to Order:

The meeting was called to order at 10:10am by Gary Thrasher.

Notice of the meeting was made to shareholders with attendance available in person in the clubhouse and via zoom. Several shareholders were present on zoom. A number did attend the meeting at the clubhouse.

Roll Call:

Committee members present in the clubhouse:

- Gary Thrasher, Co-Chair
- Maggie Stokes, Co-Chair
- Judy Payne, Member
- Karen Harding, Member
- Sheila Thoms, Member
- Reg McCarthy, Member
- Dee Giordano, Member
- Jim Hamilton, Member
- Allan Armsworthy, Member

Committee members absent:

- John Swisher, Member
- Madelyn Ward, Member

Review of Rules & Regulations Committee Rules:

Shareholders in attendance at this meeting and future meetings are observers only. The expectation is that all committee members opinions will be valued.

Appointment of Recording Secretary:

Karen Harding volunteered to act as recording secretary for the committee.

Introduction of Committee Members:

Each committee member, including Co-Chairs, took a few minutes each to introduce themselves and share with the committee a bit of their background and interest in the committee.

2022 Rules & Regulations Committee Work:

The draft version of the rules & regulations circulated to committee members prior to the meeting were not finalized and are not a complete representation of the work the 2022 committee performed. The draft document is not to be considered the current rules & regulations of the park and should not be disseminated to others in the park. They are provided to this committee as reference only.

Plan for Moving Forward:

Gary Thrasher suggested that the committee be divided into two focus groups to review sections of the current rules & regulations document individually. The idea would then be to reconvene the entire committee to review each focus groups work. All committee members can comment on any rule & regulation as well. Consensus of committee members will be sought on any recommended changes to the current rules & regulations.

Focus Group 1 will review rules numbered from 1 to 12 and will consist of the following committee members:

- Maggie Stokes
- Judy Payne
- Allan Armsworthy (secretary for focus group 1)
- John Swisher
- Sheila Thoms
- Jim Hamilton

Focus Group 2 will review rules numbered from 13 on and will consist of the following committee members:

- Gary Thrasher
- Karen Harding (secretary for focus group 2)
- Dee Giordano
- Reg McCarthy
- Madelyn Ward

Maggie Stokes informed the committee that the final version of the rules & regulations are required to be reviewed by the Sunset Palms lawyer in order to ensure the rules are in compliance with current legislation. The rules are also required to be filed with the state.

Discussion was had regarding how to ensure the shareholders of the park would be kept informed and a part of the process. The goal is to maintain transparency at all times. The following was decided:

- Each committee meeting will be open to all shareholders and notice will be provided to all shareholders at least 48 hours of each meeting. This will include individual focus group meetings.
- Minutes of each meeting of the full committee and/or focus group will be posted on the Sunset Palms website (sunsetpalms.org).
- Gary Thrasher will include an update of this committees work on each Board of Directors meeting going forward.

Adjournment:

Having addressed all points on the agenda, a motion was made by Maggie Stokes and seconded by Jim Hamilton to adjourn the meeting. The meeting was adjourned at 11:03am.