



**SUNSET VILLAGE, INC.
O/A SUNSET PALMS
Rules & Regulations Committee Meeting Minutes
May 1, 2023
Sunset Palms Maintenance Building Boardroom**

Call to Order:

The meeting was called to order at 6:37pm by Gary Thrasher.

Notice of the meeting was made to committee members only. The draft rules and regulations document was circulated prior to the meeting.

Roll Call:

Committee members present in the boardroom:

- Gary Thrasher, Co-Chair
- Maggie Stokes, Co-Chair
- John Swisher, Member (left early)
- Karen Harding, Member
- Dee Giordano, Member
- Madelyn Ward, Member

Committee members present via zoom:

- Sheila Thoms, Member (joined late)
- Reg McCarthy, Member

Committee members absent:

- Judy Payne, Member
- Jim Hamilton, Member
- Allan Armsworthy, Member
- Dave Russell, Member

Agenda:

The draft version of the rules and regulations document with all changes from both focus groups was circulated to committee members prior to the meeting. The committee members were asked to submit, via email the section headings they wanted to discuss further. Karen Harding, John Swisher, Reg McCarthy and Maggie Stokes made submissions.

Discussions were had on the sections those committee members were interested in which resulted in some changes to the document as outlined below:

The section on flags was amended to clarify how national flags should be flown. The eviction section and the definition section were amended to clarify which type of resident is able to be evicted.

There was discussion regarding who has responsibility to approve new home or share sales the Board of Directors and/or their appointed Committee/Board. If the Board of Directors has delegated this responsibility, then do the rules and regulations need to reflect that change? Gary Thrasher is to follow up with the Corporation's lawyer on this point.

Gary Thrasher is also to follow up with the lawyer on how the changes to the rules and regulations document should be presented to them for their review.

Karen Harding will update the rules and regulations document with the changes from this meeting, clean up the page and bullet formatting and send to the committee chairs.

Karen Harding will also provide a summary of the most significant changes.

The committee discussed whether it was necessary to send the proposed changes to the rules and regulations to all shareholders for comment. It was determined that this is not necessary as each shareholder was invited to all focus group meetings and had multiple opportunities to express their opinions and/or ideas for change. The committee decided that the rules and regulations document as amended but the committee should be brought to the next available Board of Directors meeting for their approval.

Adjournment:

A motion was made by Madelyn Ward and seconded by Dee Giordano to adjourn the meeting. The meeting was adjourned at 8:00m.