



Sunset Village, Inc.

3401 Gandy Blvd., Pinellas Park, FL 33781

Vision Committee Meeting

Wednesday, November 22, 2023, 10:40-11:50am

Library (Clubhouse)

1. Attendance:

- Attendance as attached.

2. Minutes:

- Motion made by John Thomas, seconded by Terry Bogart to approve minutes of meeting November 22, 2023, as circulated. Motion carried.

3. Charter:

- The Vision Committee must present Charter to BOD for approval at the November 29, 2023, meeting. Draft was circulated. Pat Osmond noted that our goal is to complete mandate by January 15, 2024, but the Charter lists Committee as active until February 28, 2024. This is to give us extra time if needed.

4. Form for Submission Vision/Ideas:

- Pat Osmond reported that the Form cannot be circulated until after the BOD meeting – the BOD must approve the Charter and Committee membership. Discussion ensued with a participant noting that the Vision Committee was established with BOD approval (September BOD meeting) and a Chair and Co-Chair were appointed by BOD. Don Barnes reported that if we can circulate forms before BOD meeting, the Newsletter Committee has volunteered to fold the forms, insert in our Newsletter, Spotlight, and circulate the forms to every household. If forms could be finalized and printed Friday, the newsletter would wait to circulate on Monday. All agreed this was best option. Pat Osmond will consult with BOD President.
- Dennis Cook reported that he has made a box for collecting the Vision forms submitted. Dennis Cook will be the only person with a key and will place all forms in a binder(s) as Lot #.

5. Communication:

- Drew Lawrence will draft a communication that we will use for email and posting in the clubhouse. Drew is checking to see if Sunset Palms has a license for Survey Monkey. Pat Osmond reported that Sunset Palms now has a subscription with GetQuorum. The company indicates that their software has the capacity to analyze the priority of submissions by residents. There is no additional cost to use GetQuorum.

6. Analysis:

- Judy Payne has volunteered to assist John Thomas, Bill Haas and Harold Cline in the analysis and summarization of the ideas. Pat Osmond noted that all ideas will have to be included in our list for residents to vote on priority of ideas.

7. Form:

- Karen presented the draft form to be completed to submit vision/ideas. Discussion ensued with changes noted by Karen. Pat Osmond will work with Karen Harding to keep wording consistent with the Charter.
- All residents (shareholders and non-shareholders) will be provided the opportunity to submit ideas.
- Only Shareholders will vote to prioritize the list of ideas. Discussion ensued on avenues for resident input.
- The email for electronic submissions will be: sunsetpalmsBOD@gmail.com
- Dominic Calandra moved that the Vision forms be prepared and distributed in our newsletter on Monday, November 27, 2023. Motion was seconded by Bill Haas. Motion Passed. Pat Osmond will send out confirmation if we are to meet to copy and prepare forms on Friday morning.
- Extra copies of the forms will be available at the office.
- Pat Osmond will consult with Maggie Stokes to plan for email distribution to residents who are not in the Park. Suggestion that information and the form could be posted on FaceBook3401.

8. Historical Records on Vision Work:

- Pat Osmond reported that Richard Thomas had located the 2012 document outlining proposed improvements to Sunset Palms. Drawings and the document were available for review prior to the meeting (as communicated to members by email). All agreed the documents and drawings were helpful. All felt it would be helpful to have these documents available to for all residents to peruse. Richard Thomas, Manager, has scanned the document. Pat Osmond will ask for it to be posted on our website.

9. Meeting Schedule:

- **November 27, 2023, 08:30-9:45 am, Library**
- **December 4, 2023, 08:30-9:30 am, Library**

10. Adjournment:

- Dominic Calandra moved the meeting adjourn at 11:50. Motion was seconded by Terry Bogart. Motion approved.

Recorder: Judy Payne

Attendees:

Pat Osmond, Chair

Donald Barnes, Co-Chair

Terry Bogart

Dominic Calandra

Harold Cline

Dennis Cook

Judy Payne

William Haas

Janet Pauley

John Thomas

Royce Pauley

Ed Burke

Zoom: Drew Lawrence

Zoom: Karen Harding

Zoom: David Bell