

EXTERIOR ALTERATION COMMITTEE MEETING-SUNSET PALMS

Sunset Village, Inc., 3401 Gandy Blvd., Pinellas Park, FL 33781 Phone: (727) 577-0287, Fax: (727) 577-4864

EAR Committee Meeting Minutes

Notice of Meeting: Sent electronically on January 5, 2024, @ 6:14 PM

Recorded By: Marilyn Corazza

Meeting Date: January 9, 2024

Time: 10:00 AM EST

Location: Board Conference Room and Via Zoom

Call to Order: The meeting was called to order by Greg Jackson at 10:03 AM

Roll Call: Greg Jackson, Committee Chair; Don Barnes, BOD, Richard Thomas, Manager; and Marilyn Corazza, Supervisor

Absent:

Attendees:

Old Business: None

New Business:

EAR Submissions for Review:

- 1) Resident: Hedley Giles
Address: 34007 Azalea
 - Request: Replace window in carport – same size opening.
 - Discussion:
 - Motion to Approve Request as submitted: Greg Jackson
 - Modified Motion for Approval:
 - 2nd: Don Barnes
- 2) Resident: Alice Hanna
Address: 34067 Avocado
 - Request: Install a new roof
 - Discussion: Contractor is Community Roofing
 - Motion to Approve Request as Submitted:
 - Modified Motion for Approval: Motion Approved pending receipt of permit in office, Greg Jackson.
 - 2nd: Don Barnes
- 3) Resident: Julia Cadieux
Address: 34106 Cherry
 - Request: Paint awning and trim white
 - Discussion:

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- Motion to Approve Request as Submitted: Approved by office on 1/08/24.
- Modified Motion for Approval:
- 2nd: Greg Jackson

4) Resident: Catherine Milkiewicz

Address: 34082 Avocado

- Request: Paint trim from green to white.
- Discussion:
- Motion to Approve Request as Submitted: Approved by office on 1/09/24.
- Modified Motion for Approval:
- 2nd: Greg Jackson

5) Resident: Doug Stephens

Address: 34135 Oak

- Request: Paint driveway gray.
- Discussion:
- Motion to Approve Request as Submitted: Approved by office on 1/09/24.
- Modified Motion for Approval:
- 2nd: Greg Jackson

6) Resident: David Tuttle

Address: 34525 Violet

- Request: Install mailbox
- Discussion: Mailbox is already installed and is too close to the sidewalk. Maintenance will relocate to correct distance from the sidewalk.
- Motion to Approve Request as Submitted:
- Modified Motion for Approval: Motion to approve relocation of newly installed mailbox by maintenance by Greg Jackson.
- 2nd: Don Barnes

7) Resident: Sisco Reitsma

Address: 34574 Gardenia

- Request: Replace windows – same size as openings.
- Discussion:
- Motion to Approve Request as Submitted: Greg Jackson
- Modified Motion for Approval:
- 2nd: Don Barnes

8) Resident: Scott & Mary Snyder

Address: 34585 Gardenia

- Request: Install vinyl skirting on back and one side of home.
- Discussion:
- Motion to Approve Request as Submitted:
- Modified Motion for Approval: Approved pending conversation with homeowner about installing stone in front of skirting by Greg Jackson.

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- 2nd: Don Barnes

9) Resident: Leo Bosch

Address: 34641 Camphor

- Request: Install pavers down the side of driveway.
- Discussion:
- Motion to Approve Request as Submitted: Greg Jackson
- Modified Motion for Approval:
- 2nd: Don Barnes

10) Resident: Thomas Leppanen

Address: 34269 Lake

- Request: Replace roof over damaged by recent storm.
- Discussion: Contractor is Community Roofing. Permits and documents received by the office.
- Motion to Approve Request as Submitted: Greg Jackson
- Modified Motion for Approval:
- 2nd: Don Barnes

11) Resident: EAR was not submitted Gary & Bonnie Hudson

Address: 34561 Gardenia

- Request:
- Discussion: New mailbox was installed too far from the sidewalk. Maintenance will relocate the mailbox to the proper distance.
- Motion Submitted by Greg Jackson
- Modified Motion for Approval:
- 2nd: Don Barnes

Discussion: 10 Exterior Alteration Request forms received.

Rework Exterior Alterations Request Form to be a two-sided form. Changes to be made include:

1st Page:

- Move verbiage on form to the front page.

2nd Page:

- Add an address line.
- Remove \$500 line.
- Remove License #.
- Remove Estimated Cost.
- Add a Pending Receipt of Permit in Office line.
- Add a Date Permit received in Office line.

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Meeting Adjournment: Motion made to adjourn meeting at 10:30 a.m. by Greg Jackson.
2nd: Don Barnes

Next Meeting: January 16, 2024, at 10:00 a.m.