

# EXTERIOR ALTERATION COMMITTEE MEETING-SUNSET PALMS

Sunset Village, Inc., 3401 Gandy Blvd., Pinellas Park, FL 33781 Phone: (727) 577-0287, Fax: (727) 577-4864

## EAR COMMITTEE MEETING MINUTES

Friday, May 3, 2024

Location: Board Conf. Room & Via Zoom

**Proof of Notice:** Sent Tuesday, April 30, 2024, at 6:14 p.m.

**Meeting Date/Time:** Friday, May 3, 2024, at 9:00 a.m.

### Zoom Credentials:

<https://us06web.zoom.us/j/84777006658?pwd=dVlVFqYxFLej8O2kyOrBqAYvZabHv.1>

Meeting ID: 847 7700 6658, Passcode: 082485, Dial by your location 1 305 224 1968 US

**Call to Order at:** 9:00 a.m. on Friday, May 3, 2024

**Roll Call:** John Joseph, Chair; Donald Barnes and Dave Bell Committee Members; and Marilyn Corazza, Manager

**Absent:** None

**Attendance via Zoom:** Dave Bell and Ton McIntyre Lot 606

### New Business:

A motion was made by Dave Bell to approve the April 26, 2024, EAR Committee Meeting Minutes, 2<sup>nd</sup> by Donald Barnes, voted on and passed unanimously.

### EAR Submissions Approved by the Office

**Marilyn Corazza, Manager, submitted five requests that were approved by office as standard maintenance:**

- 236 Canal, Harlan Lickman - Re-paint carport floor brown
- 415 Oleander, Jack Dean - Re-paint carport driveway grey
- 632 Palmetto, Jeff Newsome - Install mailbox
- 632 Palmetto, Jeff Newsome - Rre-paint exterior house trim blue
- 650 Camphor, Barry Hille - Install white trim on all exterior windows

**Motion:** A motion to accept the requests that were approved by the office was made by John Joseph; 2<sup>nd</sup> by Donald Barnes; voted on and passed unanimously.

### EAR Submissions for Review

**Marilyn Corazza, Manager, submitted one EAR for review.**

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- 632 Palmetto, Jeff Newsome - New TPO roof over installation by Community Roofing to be installed near the end of May.

**Motion:** A motion to approve the TPO roof-over installation pending receipt of permit in the office was made by John Joseph; 2nd by Donald Barnes; vote: motion was floored until more information as received from the City of Pinellas Park Building Department.

**Discussion:** The committee has been receiving mixed signals from the City of Pinellas Park Building Department on permit requirements for mobile home roof installations. A call was made to the city to for clarification on permit requirements.

## Old Business

**Review of requests that are pending receipt of permits.**

## Action Items:

- Marilyn will check for permits issued on request where permits have not been received.
- The next EAR meeting will be on Friday, May 10, 2024, at 9:00 a.m.

## Meeting Adjournment:

Motion to adjourn the meeting at 9:26 a.m. was made by John Joseph; 2<sup>nd</sup> by Donald Barnes; vote was unanimous.