

# EXTERIOR ALTERATION COMMITTEE MEETING-SUNSET PALMS

Sunset Village, Inc., 3401 Gandy Blvd., Pinellas Park, FL 33781 Phone: (727) 577-0287, Fax: (727) 577-4864

## EAR COMMITTEE MEETING MINUTES

Friday, June 21, 2024

Location: Board Conf. Room & Via Zoom

**Proof of Notice:** Sent Tuesday, June 18, 2024, at 6:14 p.m.

**Meeting Date/Time:** Friday, June 21, 2024, at 9:00 a.m.

### Zoom Credentials:

<https://us06web.zoom.us/j/84572934511?pwd=XYvJHlABpJGa0sxxFmZrxmbUXGB4o.1>

Meeting ID: 845 7293 4511, Passcode: 707177, Dial by your location +1 305 224 1968 US

**Call to Order at:** 9:00 a.m. on Friday, June 21, 2024

**Roll Call:** John Joseph, Chair; and Donald Barnes, Committee Member

**Absent:** Dave Bell, Committee Member and Marilyn Corazza, Manager

**Attendees:** John Joseph, Donald Barnes and Julie Durda, Administrative Assistant

**Attendance via Zoom:** John Joseph

### New Business:

A motion was made by John Joseph to approve the June 14, 2024, EAR Committee Meeting Minutes: 2<sup>nd</sup> by Donald Barnes: voted on and passed unanimously.

### EAR Submissions Approved by Office (AOB):

None submitted.

### EAR Submissions

The office submitted two EAR submissions for review:

- 411 Oleander. Susan and Dan Marino - Caulk all screws on carport roof to stop leaks, and cap and insulate roof over carport and Florida room and shed.

Motion was made to approve the request as submitted by John Joseph: 2<sup>nd</sup> by Donald Barnes, vote was unanimously approved.

- 526 Violet Ed and Kaye Noce - Install Hurricane Shutters in September approval needed at this time to order parts. A new request will be required in September for the installation.

Motion to approve the request as submitted by John Joseph: 2<sup>nd</sup> by Donald Barnes: vote was unanimously approved.

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## **Action Items:**

Discussion on creating a new charter. John Joseph will provide a copy of the existing charter to the committee members for review. Don Barnes will revise the existing charter with committee recommendations and will provide the new charter to committee members for approval. Once the committee approves the new charter, it will be presented to the Board of Directors for approval.

The next EAR meeting will be on Friday, June 28, 2024, at 9:00 a.m.

## **Meeting Adjournment:**

Motion to adjourn the meeting at 9:06 a.m. by John Joseph: 2<sup>nd</sup> by Donald Barnes: vote was unanimously approved.